Role Specification

Role title: **Cyber Security Consultant - Level 1 - (Apprentice)**

Qualifications: GCSE Grade 6 in English and Mathematics
2 A levels Grade C or BTEC (Merit)

Role Description:

In keeping with our company focus, this role will mostly focus on Governance, Risk and Compliance activities as we help our clients gain and retain cyber security certifications such as Cyber Essentials, Cyber Assurance, and ISO 27001.

You will become a subject matter expert in one or more security frameworks and provide expert advice and guidance to our clients on how to become compliant with these standards including writing and updating policies, providing training and eventually performing compliance audits and writing compliance reports.

You will need to be competent with the technical tools of the trade (such as Nmap or vulnerability scanners) so you can validate that the technical controls required by the policies are in place.

As you progress in your career, you will have the opportunity to specialise if you wish.

Person specification:

You will be:

- A confident written and spoken communicator, able to explain technical concepts to non-technical people.
- A good team player who is also able to organise their work and meet deadlines
- Able to follow procedures accurately
- Comfortable working from home, on client sites and in the office

Above all, all Cool Waters team members are humble, hungry and smart:

- **Humble** enough to listen to other people and learn
- **Hungry** to succeed and grow as a person and professional
- **Smart** in how we deal with other people and influence their behaviour

Duties and Responsibilities:

Full training will be provided to enable you to confidently:

- Provide expert advice to clients on security frameworks (such as: Cyber Essentials, Cyber Assurance, ISO 27001, PCI-DSS)
- Conduct compliance audits and gap analysis
- Respond to help desk tickets to resolve client questions and requests
- Monitor security systems for alerts and investigate security incidents
- Write policies and procedures that comply with security frameworks
- Conduct on-going training and personal development
- Create training materials for clients

About Cool Waters:

We provide a simple, cost effective, one stop shop providing a complete cyber security solution for our customers.

Serving customers in the UK, Europe and the Americas since 1999, our HQ is in Cornwall and we have outposts in Nottingham, Wales and Wiltshire.

We offer a range of company benefits including: private medical insurance, pension and doughnuts on your birthday!